

CHARTER OF THE GOVERNANCE COMMITTEE OF THE FOUNDRY UMC MANAGEMENT BOARD

Approved October 17, 2016

Revisions Approved April 26, 2022

Purpose and Authority

As provided in Article V of the Bylaws of the Management Board of Foundry United Methodist Church, the purpose of the Governance Committee is to assist the Management Board by providing policy guidance, recommending revisions and changes in governing authority, and nominating candidates for Board membership.

Nominating Subcommittee

The Management Board has approved the establishment of a Nominating Subcommittee of the Governance Committee to focus specifically on identifying, recruiting, and nominating servant leaders--including candidates for membership on the Board and its committees--and to assist the Board in identifying its servant leadership needs. The composition, responsibilities, and procedures of the Nominating Subcommittee are set forth in its Charter. Members of the Nominating Subcommittee may, but will not necessarily, serve as members of the Governance Committee for purposes of the Committee's other responsibilities.

Composition and Meetings

The Chair of the Governance Committee shall be a member of the Management Board, designated by the Board, who shall serve a term of one year, renewable. The Board may also designate other Board members to serve on the Committee. The Chair, in consultation with the Nominating Subcommittee, may invite other members of the Foundry congregation to serve on the Committee for one year terms, renewable at the discretion of the Chair.

The Chair shall be responsible for convening the Committee, and shall determine the dates of Committee meetings. The Committee shall meet a minimum of four times a year and shall submit quarterly updates on Committee actions to the Board.

Responsibilities

The Governance Committee's responsibilities shall include:

1. Reviewing annually the Bylaws and Articles of Incorporation to determine whether Foundry and the Board are in compliance with their requirements, and submitting to the Board any recommendations for changes;
2. Reviewing on a regular basis and maintaining an inventory of Foundry's statements of policy--including in particular the Child Protection/Safe Sanctuaries Policy--and submitting to the Board any recommendations to amend existing policies or adopt new policies;
3. In consultation with the Executive Pastor, ensuring that up-to-date versions of all Foundry policy statements are readily available to Foundry's staff and congregation;
4. In consultation with the Board, ensuring that all Board members are provided annually with appropriate training concerning (1) the responsibilities of Board membership, (2) all Foundry policy statements, and (3) the Board's responsibility to ensure that Foundry staff members, contractors, and lay servant leaders are informed of and provided with appropriate guidance concerning Foundry policies relevant to their roles at Foundry;
5. Providing an appropriate set of orientation materials to Board members each July;
6. Advising the Board and providing any assistance it requests with respect to the Board's annual self-evaluation; and
7. Such other tasks as staff or the Board shall request the Committee to undertake or the Committee shall deem appropriate to its mission.

The responsibilities of the Chair of the Governance Committee shall include:

1. Submitting quarterly updates on Committee actions to the Board;
2. Periodically reviewing this Charter to confirm that the Committee is fulfilling all of its obligations under the Charter; and
3. Leading the Committee in carrying out an annual self-review of Committee actions and function.